

SAMPLE SCHEDULE

ビジネス英語5日間集中研修



ALC EDUCATION INC.
Associated Liberal Creators

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:30	オリエンテーション	Business English - Telephoning	Presentation Practice - Preparation - Practice - Feedback	Business Email(2)	Business English - Situational/functional Practice
10:00	Orientation Business English - Business Introductions	Presentation Guidelines - Structure & Language - Body Language - Visual Aids	Business E-mail(1)	Meeting Guidelines - Language - Chairing Techniques - Types	Individual Feedback (OUT) Interview Test
11:00					
12:00					
13:00	Activity	Activity	Activity	Activity	Meeting/Negotiation Practice
14:00					
15:00	Business English - Situational/functional Practice	Advice on Language Learning	Business English - Situational/functional Practice	Meeting Practice - Meeting Simulation - Feedback	
16:00					Review of the Intensive
17:00	Today's Review	Today's Review	Today's Review	Today's Review	17:00
18:00					

※受験生のレベルに合わせレッスン構成を変更します。